

## Charging and Remissions Policy

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<b>Review Group</b>	<i>Finance and Premises Committee</i>
<b>Ratification Group</b>	<i>FGB</i>
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<b>Previous Review Amendments/Notes</b>	
<b>Related Policies</b>	Equal Opportunities Policy Accessibility Plan Finance and Purchasing Policy Green Procurement Policy Lettings Policy School Trips Policy
<b>Chair of Governor's Signature</b>	<i>Diane Mason</i>

## **Introduction**

As a school which values each child as a unique individual created by God we believe that all children should have equal access to the curriculum we offer. All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

## **Voluntary contributions**

When organising school trips or visits, which enrich the curriculum and educational experience of the children, the school invites parents to make a contribution to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organized by the school, which require voluntary contributions from parents. This list is not exhaustive:

- visits to museums;
- outdoor adventure activities;
- visits to the theatre;
- musical events.

## **Residential visits**

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do make a charge for travel expense and the costs of board and lodging. For Pupil Premium children, the school is able to offer support through a bursary of up to 10% on all residential trips to a maximum of £50.

## **Music tuition**

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons. We give parents information about additional music tuition at the start of each academic year. In the case of Pupil Premium children the school will fund group music tuition on request.

### **Swimming**

The school organises swimming lessons for children in Y2 and Y3. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place.

### **After School clubs run by outside agencies**

The school offers additional clubs after school. A number of the after school clubs, run by staff, are free of charge. Where a club is run by an outside agency or someone who is not a member of the school staff, a small charge is made for these sessions.

### **Calculating Charges**

When charges are made for any activity, whether during or outside of the school day, they will be based on actual costs incurred, divided by the total number of pupils participating. There will be no levy on those who can pay to support those who can't. Support for cases of hardship will come through school contributions and fundraising.

This policy will be reviewed every 2 years.