



## **Holy Family Catholic Primary School**

*Always our best for God, each other and ourselves*

### **Uniform Policy**

Signed: Will Harding

Date: September 2022

Review date: September 2024

#### **Statement of Intent**

Holy Family Catholic Primary School is committed to promoting equality and value for money and to ensuring that no child is discriminated against due to their religion or belief, economic circumstances or social and cultural background. This policy contains provisions to meet these objectives and has been created with health and safety, value for money and practicality at its heart.

Additionally, it is important that our pupils feel a sense of belonging to our school. We believe that wearing a smart and practical uniform allows all children, regardless of their backgrounds, to feel equal to their peers and confident in their appearance.

We also believe it is important for children to wear clothing that is conducive to a successful learning environment, including activity-appropriate clothing, such as sports attire.

#### **Legal Framework**

This policy has due regard to all legislation including, but not limited to, the following:

- Education and Inspections Act 2006
- Education Act 2011
- Human Rights Act 1998
- Equality Act 2010
- The General Data Protection Regulation
- Data Protection Act 2018

This policy also has due regard to all relevant guidance including, but not limited to, the following:

- DfE (2014) 'School Admissions Code'
- DfE (2013) 'School Uniform'

## **Roles and Responsibilities**

The Governing Body is responsible for:

- In consultation with the Headteacher and school community, establishing a practical and smart school uniform that accurately reflects the school's vision and values.
- Ensuring that equal opportunities are considered regarding the school's uniform and that no person is discriminated against.
- Listening to the opinions and wishes of parents/carers, pupils and the wider school community regarding changes to the school's uniform.
- Ensuring that the school's uniform is accessible and affordable.

The Headteacher is responsible for:

- Enforcing the school's uniform on a day-to-day basis.
- Ensuring that school staff understand this policy and know what to do if a pupil is in breach of the policy.
- Listening to the opinions and wishes of the school community regarding the school's uniform and making appropriate recommendations to the Governing Body.
- Providing pupils with exemptions as appropriate e.g. for a pupil who has a broken arm and requires a loose-fitting top.

Teaching and support staff are responsible for:

- Ensuring that pupils dress in accordance with this policy at all times.
- Taking appropriate action when pupils are in breach of this policy.
- Ensuring that pupils understand why having a consistent and practical school uniform is important e.g. to establish school identity.

Parents/carers are responsible for:

- Providing their children with the correct school uniform as detailed in this policy.
- Informing the Headteacher if their child requires a more relaxed uniform policy for a period of time, including why.
- Ensuring that their child's uniform is clean, presentable and the correct size.

Pupils are responsible for:

- Wearing the correct uniform at all times, unless the Headteacher has granted an exemption.
- Looking after their uniform as appropriate.
- Respecting why a school uniform is important to the school e.g. to develop a sense of belonging.

## **Cost and Availability**

In accordance with the School Admissions Code, Holy Family Catholic Primary School ensures that the School Uniform Policy does not discourage parents/carers from applying for a place for their child.

The school is committed to meeting the DfE's recommendations on costs and value for money.

Every care is taken to ensure that our uniforms are affordable for all current and prospective pupils, and that the best value for money is secured through reputable suppliers.

The school works with a long term reputable supplier to obtain the best value for money possible. Any savings negotiated are passed to parents where possible.

The school does not enter into any cash-back arrangements with suppliers.

The school does not amend uniform requirements regularly and takes the views of parents/carers and pupils into account when considering changes to school uniforms.

Where changes are required, the school ensures that assistance is provided to parents/carers struggling to meet the associated costs.

### **Religious Clothing / Ceremonial Wear**

Some religions and beliefs require their members to conform to a specific dress code. The school does not discriminate against any religion or belief; however, the school weighs the needs and rights of individual pupils against the health and safety concerns of the entire school community.

Holy Family Catholic Primary School endeavours to allow religious requirements to be met, wherever possible. Please make an appointment with the Head / Deputy to discuss the policy and to make any requests for ceremonial wear to be worn in school.

Parents'/carers' concerns and requests regarding religious clothing are dealt with on a case-by-case basis by the Headteacher and Governing Body. This is always conducted in accordance with the school's Complaints Policy.

### **Equality**

The school is required to ensure that this policy does not discriminate unlawfully.

Every step has been taken to ensure that the cost of similar uniform items, for example, trousers versus skirts, are not disproportionate.

The school endeavours to ensure that our uniform is as gender neutral and inclusive as possible. We do not insist that children of any sex must wear specific items of clothing.

### **Complaints and Challenges**

The school endeavours to resolve all uniform complaints and challenges locally and informally, in accordance with the school's Complaints Policy.

To make a complaint, parents/carers should refer to the Complaints Policy and follow the stipulations outlined.

When a complaint is received, the school works with parents/carers to arrive at a mutually acceptable outcome.

Governors are willing to consider reasonable requests for flexibility to allow a pupil to accommodate particular social and cultural circumstances.

### **School Uniform Supplier**

School-branded uniform is available to be purchased at the school office at any time. If items are not in stock, they can be ordered at the office or by emailing [admin@holyfamilyprimary.co.uk](mailto:admin@holyfamilyprimary.co.uk).

Additional book bags can also be purchased from our school office at any time.

## **Non-Compliance**

On rare occasions, for example, if slogans on clothing are offensive, the Headteacher and/or Deputy Headteacher are permitted to ask a pupil to take off the clothing, such as a sweatshirt / jumper. In the event that they cannot take the clothing off, parents/carers will be contacted and they will be asked to bring in more suitable uniform/clothing.

On other occasions, for example, if a child is wearing inappropriate footwear, teaching and/or support staff will inform parents/carers by Class Dojo or in-person.

If a child requires an item of uniform for a specific activity and no spare clothing is available in school, for example, Forest School, parents/carers may be asked to bring the item into school.

Individual family circumstances will be considered in the event that a child is not wearing the correct uniform. However, in accordance with our Safeguarding and Child Protection Policy, these should be recorded using our electronic recording system (CPOMS) where appropriate.

Sanctions for breaches of this policy are a last resort: the school endeavours to work with families to resolve breaches of this policy in a timely manner.

## **Our Uniform**

The school endeavours to ensure that our uniform is as gender-neutral as possible.

The **autumn/winter** uniform is as follows:

- Red sweatshirt or red cardigan (with or without the school logo)
- White shirt or polo shirt
- Red and grey tie (available as a normal tie or elasticated from the school office)
- Grey or black trousers
- Grey or black skirt/pinafore dress
- Black, sensible shoes (if trainers, must be plain black)
- Plain tights

During **spring/summer**, children may wear uniform as above, or alternatively:

- Red polo shirt (with or without the school logo)
- Grey or black shorts
- A red and white summer dress

Open-toed sandals and large, thick boots are not considered suitable footwear for school.

High heels are not permitted: sensible, plain black shoes must be worn by both boys and girls.

We do ask that children leave a pair of wellington boots at school (there are racks outside each classroom) so that the full playground can be used year-round unless the field is particularly muddy.

Black jeans and leggings are not permitted in day-to-day uniform.

***ALL ITEMS OF CLOTHING MUST BE LABELLED WITH THE PUPIL'S NAME.***

## **Our PE Uniform**

Children are asked to come into school on the day of their PE lessons wearing their PE kit. They can wear it for the full school day.

Parents/carers are responsible for ensuring their child is dressed appropriately for PE.

The PE uniform is as follows:

- Red polo shirt (with or without the school logo)
- Normal school jumper (with or without the school logo) or hoodie/waterproof if needed outside
- Dark tracksuit bottoms or leggings
- White shorts
- Trainers or black plimsolls

Plain jogging bottoms, hoodies/sweatshirts are preferred. However, a small, branded logo is acceptable.

***ALL ITEMS OF CLOTHING MUST BE LABELLED WITH THE PUPIL'S NAME.***

## **Forest School Clothing**

Children are asked to come into school on the day of their Forest School session wearing their Forest School clothing. Parents/carers will be informed of their children's Forest School days via Class Dojo, our newsletter, our website and/or via text reminders.

Children should bring in a change of clothes if the weather is particularly bad.

Arms and legs must be covered to avoid scratches and/or stings.

Parents/carers are responsible for ensuring that their child is dressed appropriately for Forest School and brings their uniform to change back into.

Forest School clothing is as follows:

- Waterproof coat (or waterproof jacket in warmer weather)
- Comfortable tracksuit bottoms or leggings (not shorts)
- Long-sleeved top
- Wellington boots or old trainers
- Appropriate hat for the weather
- Scarf and gloves (in colder weather)

Additional items include:

- Waterproof trousers
- Spare socks
- Spare underwear

***ALL ITEMS OF CLOTHING AND WELLINGTON BOOTS MUST BE LABELLED WITH THE PUPIL'S NAME.***

## **Jewellery**

The only permitted jewellery that may be worn is:

- One pair of stud earrings (no other piercings are permitted)
- A sensible wristwatch (not a smartwatch)

Jewellery is the responsibility of the pupil and not the school. Lost or damaged items will not be refunded.

All jewellery must be removed during practical lessons, for example, PE lessons / swimming lessons. If children cannot remove their own earrings, then this should be done at home on the day of PE.

## **School Bag**

Pupils should use an appropriately sized bag to carry their books and equipment. It should hold children's books comfortably without causing any damage.

School bags featuring inappropriate images, slogans or phrases are not permitted.

The school encourages pupils to bring non-valuable bags to school. The school will not be liable for lost or damaged school bags.

Additional book bags can also be purchased from our school office at any time.

## **Water Bottle**

All children should bring a water bottle into school every day: this can be refilled by children whenever necessary during the day.

Water bottles must be labelled with the pupil's name.

## **Hair Styles**

Pupils with what could be deemed extreme hairstyles may be exempt from the rule above on racial or religious grounds. The Headteacher will take each individual pupil's scenario into consideration.

Long hair should be tied up. This is to avoid health and safety risks and ensure that children's vision is not impeded.

Large, excessive hair accessories should not be worn; however, small hair clips or plain headbands are acceptable.

Hair extensions are not permitted.

At the Headteacher's discretion, there may be exceptions to the above in extreme circumstances e.g. a pupil may be permitted to cover their hair if they have hair loss / illness etc.

## **Make-Up**

False nails and nail extensions are not permitted.

Children are not allowed to wear make-up.

Pupils wearing make-up are required to remove it or, if appropriate, will be sent home to remove it.

At the Headteacher's discretion, there may be exceptions to the above in extreme circumstances e.g. a pupil may be permitted to cover heavy scarring/skin damage.

## **Adverse Weather**

### **Hot Weather**

Everyone working at/attending the school during hot weather conditions is required to wear sun-safe clothing that covers as much of their skin as possible.

This includes wearing:

- Loose fitting tops with collars or covered necklines
- Tops that cover the shoulder area
- Grey or black shorts or red and white summer dresses of an appropriate length (if families wish to)
- Sun-safe hats
- Sunglasses with UV protection
- Sunscreen (children must be able to apply this themselves and it must be labelled and handed to the child's class teacher)

During hot weather, lightweight clothing is required to reduce the risk of overheating. Pupils are not required to wear their jumpers/cardigans during heatwaves.

If outside during break and lunch times, pupils not wearing sun-safe clothing/sunscreen are advised to stay in an area protected from the sun.

### **Cold Weather**

During cold weather, pupils are required to wear coats when they are outside. They may also wear hats, gloves and scarves.

Additional layers underneath the usual school uniform are accepted.

Where possible, pupils not wearing warm clothing are provided with spare clothing if going outside during break and lunch times.

### **Labelling**

School staff encourage good organisation of clothing and footwear, for example, designated spaces for children to keep belongings in and checking of labels. However, all pupils' clothing and footwear must be clearly labelled with their name.

Clothing and footwear are the responsibility of the pupil and not the school.

If a child goes home in another child's clothing by accident, for example, their jumper, parents/carers should send the clothing not belonging to them back into school to their child's class teacher.

Any lost clothing is to be taken to lost property. All lost property is retained for a term and is disposed of if it is not collected within this time.

## Appendix 1 – Quick Reference Guide to School Uniform

The images below are intended as a guide. We do allow sweatshirts/cardigans with our school logo on and plain red ones. We also accept grey or black trousers/skirts/shorts.

